

CONTRACT for the SUPPLY of SERVICES (NON OPERATIONS)

Edible Forest

between

The Forestry Commissioners, acting in exercise of the powers contained in the Forestry Act 1967 and having a place of business at 620 Bristol Business Park, Cold harbour Lane, Bristol BS16 1EJ. ("the Commission")

and

The Rewild Project CIC, 3, Hughes Terrace, Parkend, Lydney, Glos. GL15 4JL ("the Supplier/Contractor")

- 1 The Supplier/Contractor agrees to provide the Services to the Commission in accordance with and subject to the provisions of this Contract.
- 2 The Contract Commencement Date shall be 27th June 2017.
- 3 The Contract shall consist of this document and the Schedules annexed, which are deemed to be incorporated into and form part of this Contract.
- 4 In the case of any ambiguity, inconsistency, uncertainty or conflict arising the following order of precedence shall apply in relation to the Schedules:-
 - 4.1 Schedule 3
 - Schedule 4
 - Schedule 2
 - Schedule 1
 - Schedule 5
- 5 The Contract shall be governed by and construed in accordance with the law of England and Wales and the parties irrevocably submit to the jurisdiction of the English and Welsh courts.

This Contract, which consists of this and attached five Schedules, is signed as follows:-

Signed for and on behalf of The Forestry Commissioners
on the [10th] day of [July] 2017 by:

Authorised Signatory: 

Full Name: Kevin G Stanbury

Signed for and on behalf of the Supplier/Contractor
on the [6th] day of [July] 2017 by:

Authorised Signatory: 

Full Name: NICHOLA GOFF

Schedule 1

Conditions of Contract for the Supply of Services (Non Operations)

As amended (January 2016)

These Conditions may only be varied with the written agreement of the Commission. No terms or conditions put forward at any time by the Supplier/Contractor shall form part of the Contract unless specifically referred to in the Contract.

The Conditions of Contract which will apply are

the Conditions of Contract for the Supply of Services (Non Operations)

As amended (January 2016) and can be viewed at

<http://www.forestry.gov.uk/website/forestry.nsf/byunique/infd-8xtkx5>

Schedule 2

Special Conditions/Agreed Amendments to the Conditions of Contract for the Purchase of Services

1. Provide progress updates on the project plan (as detailed in Appendix 1) to the Programme team for them to include in quarterly reports to the Heritage Lottery Fund.
2. Provide monitoring and evaluation evidence of progress against HLF outcomes (as detailed in Appendix 2).

Schedule 3

Description of the Services

Work to be undertaken (description/specification of services): As detailed in the Edible Forest Project Plan Appendix 1

Materials, goods or other consumables (if any) to be supplied: As specified in the Project's Activity Plan Appendix 3.

Services Start Date: 27th June 2017

Termination Date or duration of Services: To end of HLF funded period, 31st March 2022

Premises: Project to be run from 3, Hughes Terrace, Parkend, Lydney, Glos. GL15 4JL and delivered across a number of sites within the Foresters' Forest Landscape Partnership programme boundary. (e.g. Dean Heritage Centre, Angus Buchanan grounds, Dean Field Study Centre)

Authorised Access Routes: Although most of the project will be delivered off Forestry Commission land, if there are occasions when activities/events are on FC land, appropriate permissions will be obtained in advance.

Contact details for service of notices under Contract (including email address):

Nicola Goff 07883 147126
Scott Baine 07811 517096
rewildproject@gmail.com

The Rewild Project CIC, 3, Hughes Terrace, Parkend, Lydney, Glos. GL15 4JL

Schedule 4

Pricing and Charges

Ref	Description	Price (£)
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3.1	Overall plan detailing how the provision of Edible Forest Skills Training workshops will deliver against the HLF outcomes, detailing project outcomes and indicators per year	150	①
3.2	Tutors for Eight Skills training workshops per year covering garden design, planting, pruning, grafting, foraging, grafting and harvesting and preserving skills	6,000	②
3.3	Organising and liaising with the Venues for the training workshops, to create a calendar of events so that the training courses run in the appropriate seasons	3,500	③
3.4	Purchasing and maintaining appropriate Tools & Equipment	3000	④
3.5	Marketing and Promotion of the Skills Training workshops, including the creation of a website	2,300	⑤
3.6	Manage the pricing policy for places on the skills training courses	750	⑥
3.7	Administration to manage bookings for the courses, create promotional materials, liaise with Foresters' Forest programme and other projects	2,300	⑦
3.8	Attend one day-long event each year for the five years to promote the project and the programme to the public (e.g. at the Activities Festival).	1,125	⑧
3.9	Produce press releases/radio interviews/material for Foresters' Forest website/volunteer updates/Facebook/other social media as progress updates.	1,125	⑨
3.10	Deliver 1 talk/presentation to a community group/local society each year for five years.	750	⑩
3.11	Develop and maintain links with other projects.	750	⑪
3.12	<i>Provision for an additional Skills Training workshop</i>	<i>Est £150 per Tutor + £100 per venue</i>	
3.13	<i>Provision for an hourly rate to Support Programme Manager in</i>		

	<i>other promotional/PR activities</i>	
3.14	<i>Provision for travel costs to Support Programme Manager in other promotional/PR activities</i>	<i>45p a mile</i>
	TOTAL (of Lump Sum items) excl. VAT	21,750

Payment details/terms:

Payment will be within 30 days of receipt and agreement of invoices unless this schedule states otherwise.

Schedule 5**Contract Map – N/A**